



DIVERSITY STATEMENT:

Greater Fredericksburg Habitat for Humanity is an equal opportunity employer committed to workforce diversity and welcomes all applicants regardless of race, sex, gender identity, age, veteran status, religion, or disability status, or other aspect of identity. Habitat is committed to fostering an organization that reflects our local community.

POSITION SUMMARY:

The salary range for this position is \$15 - \$16 hourly and corresponds to directly applicable education and experience. Benefits include a healthcare plan with 65% of premium costs covered by Habitat, a retirement savings plan with a 2% match, paid holidays and PTO, and access to ancillary benefits including vision/dental. Employees in this role will also receive critical safety training and the opportunity to become certified as a Forklift Operator.

INSTRUCTIONS TO APPLY:

Please submit your resume to Robert.Schwartz@fredhab.org.

Job Description

Title: Warehouse Associate	Employment Status: Full-Time
Department: ReStore	FLSA Status: Non-Exempt
Reports to: Supervisor	Works Closely with: Management & Warehouse Staff

Description: The ReStore is seeking an organized, efficient, flexible, energetic and personable individual for the position of Warehouse Associate.

The ReStore is a unique retail environment that sells new and used donated building supplies, home improvement merchandise and furniture to the public. Qualified candidates will have a “customer first” mindset and have the desire to work in a nonstandard retail environment. Candidates

The mission of Habitat for Humanity is to partner with working families, sponsors and communities to build affordable homes and to provide support services that promote successful home purchase and ownership. The ReStore provides critical funding to build homes.

CORE RESPONSIBILITIES AND ASSOCIATED TASKS:

- Process donations to go to the sales floor and assist customers with purchased items.
- Loading and unloading customers and donors as needed.
- Provide superior customer service to donors and customers.
- Follow all store policies and procedures including strict adherence to safety measures.
- Understand and communicate the Habitat for Humanity mission.

Knowledge, Skills, Abilities

- Superior customer service skills.

- Operate a pallet jack and 2-wheel dolly properly.
- Able to work standing or walking for a full workday and be capable of performing outside duties under all weather conditions.
- Able to lift a maximum of 50 lbs. as well as team lift appropriately for heavier items.
- Able to supervise volunteers with a wide range of skills and abilities.
- Fork-Lift Certification a plus .

Qualifications

- Must be able to work Tuesday – Saturday.
- Must be able to pass criminal background check.
- Retail experience with construction or building materials/hardware preferred.